

University Council Technology Standing Committee

MINUTES

DECEMBER 18, 2012 2:30 PM

MEETING CALLED BY	Laura Spray, Chair
TYPE OF MEETING	Monthly Meeting
FACILITATOR	Laura Spray, Chair
NOTE TAKER	Margaret Canzonetta
ATTENDEES	<p>Members Present: Linda Barrett, Mary Hardin, E. Stewart Moritz, Phyllis O'Connor, Alvaro Rodriquez, Jim Sage, Anthony Serpette, Alicja Sochacka, Laura Spray, Suzanne Testerman</p> <p>Guests: Margaret Canzonetta (recording secretary), John Savery</p> <p>Absent with notice: Aimee DeChambeau, Chris Kuhn</p>

Agenda Topics

CALL TO ORDER

DISCUSSION	Laura Spray called the meeting to order. The November 27, 2012 meeting minutes were approved with no changes. The minutes have been posted on the UC SharePoint site. Next, the Committee's newest member, Anthony Serpette, representing SEAC, was introduced to the Committee.

ACADEMIC TECHNOLOGY SUB-COMMITTEE UPDATE

DISCUSSION	John reported that he received 295 responses to the survey. He has given the survey results to Sabrina Andrews to assess. There were no real surprises.
	ELUMINATE
DISCUSSION	The Elluminate license is up for renewal, and John has not yet received a price on renewing the agreement. There are currently 12,000 unique users. They are still looking at different video conferencing systems to determine which system best meets the University's needs.

CCTC COMMITTEE OF FACULTY SENATE

DISCUSSION	<p>Jim suggested that the IT standing committee should decide if CCTC is duplicative with the committee's efforts and report back to the UC Steering Committee.</p> <p>Stewart indicated that he did not think there was duplication in the two committees, that the CCTC's role is more academic and accreditation. Jim liked the idea of asking the faculty senate what they want from the IT standing committee.</p> <p>Jim questioned whether it makes sense to go to CCTC and Senate and move it out</p>
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	of the Council and back to the Senate? Stewart indicated that people volunteer for the CCTC committee as opposed to someone appointing representation of all areas like the University Council. The Committee questioned whether there are separate charges for the committees and does CCTC make any reports to the Faculty Senate. Stewart indicated that the committee gives advice on academic issues to the Senate. Jim said that both committees should have buy in, for example, with the current video conferencing program. It was suggested that the CCTC committee members be invited to the standing committee's next meeting.
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ON-BOARDING OF NEW FACULTY

DISCUSSION	It was reported that Becky Hoover will be working with the on-boarding of new faculty.

STUDENT TECHNOLOGY SUB COMMITTEES

DISCUSSION	Laura reported that the committees have not yet scheduled meetings but will be doing so in the month of January.

ADVISORY PROJECT MANAGEMENT COMMITTEE

DISCUSSION	Aimee is absent with notice from today's meeting and therefore unable to give an update. It was reported by Phyllis that Aimee has met with John Corby and will meet with her again in January.

UNIVERSITY COUNCIL BY-LAWS

DISCUSSION	Laura asked the Committee's thoughts on whether VPs should be voting members of the University Council Steering and standing committees. Phyllis commented that it cannot be both but it makes sense procedurally for VPs to have a vote. John felt that VPs should have one vote. Jim indicated that there has always been a majority vote and if not, it would go to the president or provost. If anyone has any further comments or questions, please talk to Laura.
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OTHER BUSINESS

DISCUSSION	<p>John reported that Springboard was upgraded to 10.1 – mostly changing the interface and that he does not anticipate any horrific problems. Several changes that faculty members have requested have been included in the upgrade. Support will be provided to faculty during the holiday break.</p> <p>Jim indicated that they are working on the online content and delivery with the online component. Rex Ramsier and the Provost are working with the deans and faculty. They are also doing market research and the curriculum review committee will need to look at it for approval and delivery.</p>
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	<p>Jim also reported that there will be a social media boot camp which will teach people how to listen to social media tools.</p> <p>John informed the committee about an upcoming webinar on January 22 – MOOC For the Rest of Us.</p> <p>Mary expressed concern about the lack of AV updates to more classrooms. She has heard many complaints. John indicated that with budget cuts, there is no money to build new rooms. The Sasaki plan is looking at different buildings. Jim would like to see a list of rooms that need to be done yet. There are ways to do the rooms on a less costly basis to make them tech enabled. The tracking of delivery of mobile carts would be a good way to determine what rooms need upgraded. What about the rooms we do not know about – some not on the books, not scheduled?</p>
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MEETING DATES

DISCUSSION	The next meeting of the Committee will be January 24, 2013 at 2:30 pm in Leigh Hall room 413.
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